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| Tutor LMS WORKSHEET |

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| **Course hierarchy available will look like:** | **Example:** |
| * Course 1
	+ Topic 1
		- Lesson 1
		- Lesson 2
		- Lesson 3
		- Lesson 4
		- Lesson 5
		- Quiz
			* Questions 1 through 10
 | * English 101
	+ Punctuation
		- Sentence Endings
		- Comma, Semicolon, and Colon
		- Dash and the Hyphen
		- Brackets, Braces, and Parentheses
		- Apostrophe, Quotation Marks, and Ellipsis
		- Quiz
			* Questions 1 through 10
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| --- | --- | --- | --- | --- |
| Location Info | **Instructor Registration Page:**  | Y/N | **Place in Navigation:** |  |
| **Student Registration Page:** | Y/N | **Place in Navigation:** |  |
| **Display Courses on Shop page?** | Y/N | **If not, where should courses display?** |  |
| **Dashboard Place in Navigation:** |  |

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| Instructors (if additional are needed, Site owner will automatically be an instructor) |
| Instructor 1 (All Items are required for new Instructors except the Bio) |
| First Name: |  | Last Name: |  |
| User Name: |  | Email: |  |
| Phone Number: |  | Password: |  |
| Bio (Optional): |  |
| Instructor 2 (All Items are required for new Instructors except the Bio) |
| First Name: |  | Last Name: |  |
| User Name: |  | Email: |  |
| Phone Number: |  | Password: |  |
| Bio (Optional): |  |
| Instructor 3 (All Items are required for new Instructors except the Bio) |
| First Name: |  | Last Name: |  |
| User Name: |  | Email: |  |
| Phone Number: |  | Password: |  |
| Bio (Optional): |  |

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| Notes for Builder |
| Please include any important notes for builder that they need to understand before they begin. |  |

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| Course 1 -  |
| Short Description |  |
| Course Category |  |
| Feature Q&A Section? |  |
| Featured Image | *Do not paste image here, simply include in ticket and type out file name here.* |
| Maximum Students | *Number of maximum students can enroll in this course, set zero for no limits* |
| Difficulty Level  | *(All Levels, Beginner, Intermediate, or Expert)* |
| Paid or Free? |  |
| If Paid – Subscription or One-Time purchase? Include cost information/duration. |  |
| Total Course Duration (Optional) | *HH MM SS* |
| Benefits of the course (Optional) | *List the knowledge and skills that students will learn after completing this course. (One per line)* |
| Requirements/Instructions (Optional) | *Additional requirements or special instructions for the students (One per line)* |
| Targeted Audience (Optional) | *Specify the target audience that will benefit the most from the course. (One line per target audience.)* |
| Materials Included (Optional) | *A list of assets you will be providing for the students in this course (One per line)* |
| Course Intro Video (Optional) | *Link to YouTube, Vimeo, or other URL* |
| Instructors (Will Default to site owner) | *Only one instructor per course is allowed.* |
| Announcements? (Optional) | *Include Title and Description if applicable* |
| Topic 1 -  |
| Summary (Optional) -  |
| Lesson 1  |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 2 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 3 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 4 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 5 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Quiz –  |
| Description (Optional) -  |
| Time Limit? -  | Allowed Attempts? -  | Passing Grade (%) -  |
| Question 1  |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 2 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 3 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 4 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 5 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 6 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 7 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 8 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 9 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 10 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Topic 2 -  |
| Summary (Optional) -  |
| Lesson 1  |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 2 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 3 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 4 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 5 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Quiz –  |
| Description (Optional) -  |
| Time Limit? -  | Allowed Attempts? -  | Passing Grade (%) -  |
| Question 1  |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 2 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 3 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 4 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 5 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 6 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 7 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 8 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 9 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 10 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Topic 3 -  |
| Summary (Optional) -  |
| Lesson 1  |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 2 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 3 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 4 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Lesson 5 |
| Title |  |
| Content |  |
| Image (Optional) |  | Video URL (Optional) |  |
| Additional Attachments? |  |
| Quiz –  |
| Description (Optional) -  |
| Time Limit? -  | Allowed Attempts? -  | Passing Grade (%) -  |
| Question 1  |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 2 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 3 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 4 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 5 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 6 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 7 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 8 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 9 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |
| Question 10 |
| Question |  |
| Question Type | *True/False, Single Choice, Multiple Choice, Open Ended/Essay, or Fill in the Blanks* |
| Required? | *Yes/No* | Randomize? | *Yes/No* | Point(s) for this answer |  | Display Points? | *Yes/No* |
| Description (Optional) |  |
| Answer Options | *Highlight correct answers in green* |